

Bakewell Methodist
Junior School
Stoney Close
Bakewell
DE45 1FR



Derbyshire Healthy Schools
Community Award



Friday 2nd October 2020

Home Learning

Dear Parents and Carers,

I would like to take this opportunity to update you on our remote learning if the need arises in the future. There are many different scenarios where this may happen, however in short it is about ensuring we are ready for any type of lockdown or bubble closure which will mean children are working from home. Children that are isolating because someone in the family has symptoms, will also be set work using this platform. We are introducing Microsoft Teams to add to our provision for children working from home. Children will be able to receive updates on their learning, access document and power points and watch pre-recorded lessons made by your class teacher. You can set up MS Teams on a mobile device, laptop, tablet and PC.

I have included a guide on how to do this. Your child's email address will be their surname initials. (George Clooney would be georgec@bakewell-jun.derbyshire.sch.uk). If your child has two surnames then both initials will be needed. Please log on and check when you receive their username and password as we will be setting some simple tasks to familiarise the children with the functions of the virtual classroom.


For some of the children this will be their first experience of holding an email address. No personal data is needed to create this account. Teachers will be talking to the children in lessons about acceptable use of email accounts and we will be discouraging children from using this system as a means of social media. During our use of Google Classrooms, this was upheld perfectly.

We are here to help but please bear with us as we try to make this as effective as possible. If you any problems, please email school at info@bakewell-jun.derbyshire.sch.uk.

Yours sincerely,

Richard Cusworth
ICT Leader

Help Guide

1. In any browser go to office.com	2. Click 'sign in'
3. Type your child's username followed by @bakewell-jun.derbyshire.sch.uk and press next.	4. Type your child's password and click 'sign in'.
5. You will be asked to make your own password. Once you are logged in you will have access to the Microsoft 365 apps. This is also where you will find Teams.	6. Click on the Teams icon. 
7. You will then be enrolled onto Teams.	8. Your teacher will have left you a message and set a very simple 'Assignment' to do. This will notify us that you have joined. You can attach your work via a Microsoft Word document or using the Notes feature on an Apple device by taking a screen shot of your work and attaching it.
9. We will then introduce features to the children step-by-step so they are familiar with the system and begin to feel comfortable with it.	10. You may want to download the app onto your device to help with logging in.

Pupil Remote Learning Questions and Answers

Learning from home

Even if you cannot attend school, we want to make sure that you can keep learning, even at home. This is the plan for remote learning should Bakewell Methodist Junior School be directed into lockdown or if pupils are advised to self-isolate.

What is remote learning?

Remote learning occurs when the student and teacher are not physically present in a traditional classroom. Teaching is relayed through technology.

Why would remote learning take place?

Remote learning will take place if pupils are directed to stay at home and learn. There are many reasons why this might occur. It might be because of a national or local lockdown or it might be because pupils are having to self-isolate because someone close to them has symptoms of COVID 19.

What remote learning will I receive in lockdown?

If pupils have to remain at home then they will receive uploaded task and assignments, a pre-recorded lesson through MS Teams.

Will I receive training on how to use Teams?

All pupils will receive training on how to use Teams. Pupils will receive Teams training in class. Teachers will refer to Teams during lessons.

Will a register be taken in each live lesson?

All pupils are expected to attend live lessons from home. A register will be taken to monitor pupil engagement. If a pupil does not attend contact will be made with home. We will know if you are attending or not.

What happens if I have technical problems or am unable to access Teams?

There will inevitably be some technical issues when first accessing lessons via Teams, but hopefully these issues can be addressed and appropriate support given. If pupils have any technical issues with Teams then please contact school via email and explain that they cannot connect to the lesson or access the work set.

What happens if a my child is sick and cannot attend the lesson?

If a pupil is sick then school does not expect them to attend a lesson. However, it would be very useful if pupils could let school know if they are too unwell to attend.

Who do I contact if I need extra help from school?

It is very important that pupils stay in contact with school so that support can be given where necessary. Some pupils may find it difficult to complete tasks at home or may find it hard to function without their peers. If a pupil is struggling at home then it is imperative that they contact their class teacher via Teams. Please attach a statement using Microsoft Word or Notes and then the teacher will reply to you. They should be able to offer some guidance but please try to be specific as to what they cannot do. We know that at first this will seem quite complicated, but as we progress then it should get easier